



Draft Minutes of the ordinary Meeting of the Council
held at Hulver Village Hall on Wednesday 3rd June 2026
commencing at 7pm

21/26 Present Cllr J Facer (Chair), Cllr R Tovell, Cllr P Block, Cllr I McKay
In attendance Angela Colbridge (Clerk), ESC Cllr Ashton, Members of the public x 1

The Chair welcomed everyone to the meeting and thanked them for attending.

22/26 Apologies for absence. SCC Cllr John Matthews

23/26 Declaration of interest personal or prejudicial to this agenda. None.

24/26 To Consider requests for dispensations. None

25/26 Minutes of the Meeting of 6th May 2026. It was proposed by Cllr Facer, seconded by Cllr McKay, that the minutes of 6th May 2026 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

26/26 Matters arising not otherwise on the agenda.

i) Internal Audit Report Recommendation – Data Protection Policy. A draft Data Protection Policy has been circulated to councillors for consideration. It was proposed by Cllr Facer, seconded by Cllr Tovell that the policy be adopted.

27/26 Reports and questions from the public.

27/26/1 Suffolk County Council. No report

27/26/2 East Suffolk Council. Cllr Ashton provided an update on several ongoing matters: The Better Recycling service went live this week, with some collection rounds altered as part of the rollout. A few early teething issues are anticipated over the next couple of weeks while the new arrangements settle in; The new Suffolk County Council administration has issued a Pre-Action Protocol letter to the Government concerning proposals for Local Government Reorganisation. Work to move from six councils to three unitary authorities is expected to be a demanding task; Cllr Ashton also highlighted that East Suffolk Council is in the process of developing a new Local Plan. District councils are working closely on this, fully aware that by the time the Plan is adopted, the new unitary councils will be in place; In relation to the recent Call for Sites, it was emphasised that not all submitted sites will be taken forward. Parish councils were encouraged not to be overly concerned by certain proposals, but equally not to assume that none will progress. Support was offered towards any consultation responses the parish council may wish to prepare; Finally, Cllr Ashton confirmed that the grant funding for traffic-calming measures has now been processed and received by the parish council. Thanks were expressed to him and to East Suffolk Council for their support and generosity.

27/26/3 Police. No update.

27/26/4 Public. No questions.

28/26 Chair's Item. The Chair noted the following: A resident has expressed an interest in filling the casual vacancy on the parish council and has been invited to attend forthcoming meetings; SALC have circulated details of their current Project Keystone Survey which councillors are encouraged to engage with; it was welcomed that the local MP, Jenny Riddell-Carpenter, had provided a report for the Annual Parish Meeting; Finally, the Chair advised that SALC had been approached to explore whether the parish council could nominate Cllr Jon Doran posthumously for one of the community awards and that the council had been encouraged to put forward such a nomination.

29/26 Correspondence.

i) Resident - Welcome to Henstead sign and speeding vehicles. Councillors considered reports of the damaged "Welcome to the Henstead" sign on Toad Row, along with continued reports of speeding on the same road. It was noted that the Parish Council remains in contact with Suffolk Highways regarding potential traffic-calming measures for this area. The damaged sign will be monitored while the parish council focuses on other priorities.

ii) Suffolk Highways – Latymere Dam lay-by. An update was provided on the lay-by, including current activity in the area and the recent road closure resulting from repeated fly-tipping. Suffolk Highways are considering more permanent measures to address the issue and will keep the parish council informed with any updates.

iii) **Benacre & Kessingland Flood Risk Management Project – Invite to Open Site Event.** Details have been provided on this event which will take place on Friday 10th July between 6:30pm and 8:30pm.

iv) **SALC – AGM.** SALC have circulated details of their AGM taking place on Thursday 9th July as an online meeting, which councillors are invited to book a place, via parish council clerks, to attend.

30/26 Finance

30/26/1 Approval of outstanding invoices.

A Colbridge Clerks Salary April/May 2026 £462.34

HMRC PAYE /NI £139.51

Proposed by Cllr Facer, seconded by Cllr Block.

30/26/2 Account Balances. The Clerk noted the following balances:

As at 1st June 2026 Current Account £21,737.61

As at 1st June 2026 Savings Account £853.58

Rolling Balance as at 1st June 2026 £22,236.18

30/26/3 To review and approve the bank reconciliation for June. Approved.

30/26/4 Budget to actual. Within budget.

31/26 Planning

31/26/1 To consider any planning applications. None.

31/26/2 To receive outcomes of Planning Applications from ESC. None.

31/26/3 Other Planning Matters

ENF/25/0377/DEV. Henstead Hall, Church Road, Henstead, Beccles, Suffolk, NR34 7LD. Possible

Breach of Control: Alleged unauthorised engineering works. Following receipt of a response from ESC Enforcement regarding works carried out to trees at the property. No further update.

32/26 Parish Community Plan

32/26/1 Highways.

Road Safety Measures.

i) A design and costings for the refreshing of roundels and SLOW markings in Hulver Street, the outstanding road markings in Henstead and the proposed traffic-calming options for the A12 end of Toad Row are still awaited from Suffolk Highways and are expected for discussion at the July meeting of the parish council.

ii) A discussion was held regarding the potential establishment of a Community Speedwatch scheme. It was noted that a minimum of six volunteers would be required. The initiative will be publicised to gauge community interest.

32/26/2 Communication including website.

i) It was agreed that a decision regarding a change to the Parish Council's website host will be deferred until it can be given full consideration.

ii) The community letters will be printed and shared amongst councillors for delivery in the forthcoming weeks.

32/26/3 Amenities.

Hulver Village Hall. A selection of old photographs of the village is being prepared and will soon be displayed around the Village Hall to celebrate local history and add interest for visitors. It was also noted that a party had recently taken place at the hall as part of a private booking, demonstrating continued community use of the space.

The Church Surround. No Update.

32/26/4 Social Activities. No update.

33/26 To review the Financial Regulations. On a proposition from Cllr Facer, seconded by Cllr Block, the Financial Regulations were agreed.

34/26 Village Emergency Plan. A revised draft Village Emergency Plan will be circulated to councillors for consideration. This will be included on the agenda for the next meeting of the Parish Council. A discussion took place regarding the defibrillators in the village, and which units are currently rescue-ready. It was agreed that this would be checked, and that details of the rescue-ready defibrillators will be included in the Community Emergency Plan.

35/26 Speed Indicator Device. The Clerk updated councillors on the current position regarding potential locations for the new speed indicator device posts. The Clerk will continue to progress this matter, liaising with councillors and the relevant persons at Suffolk County Council.

36/26 Any other business.

- i) It was reported that management at the local Benacre and Kessingland Flood Risk Management Project Site Office continue to be very helpful and supportive when concerns about vehicles travelling at speed through the villages have been raised with them.
- ii) It was noted that a section of the hedge along the B1127 has become overgrown again, forcing vehicles further into the centre of the road. The Clerk will report this.
- iii) A query was raised relating to the bus shelter situated at the junction of Toad Row and the A12. It was noted that, although there is a bus shelter at this location, this is not an official bus stop.

37/26 Items for the agenda of the next meeting. Co-option of Councillor.

38/26 Date and time of next meeting.

The next meeting of the Parish Council will take place on Wednesday 1st July 2026, commencing at 7pm.

The meeting closed at 9:15 pm

Signed Chair _____ Clerk _____ Date _____