



Minutes of the ordinary Meeting of the Council  
held at Hulver Village Hall on Wednesday 1<sup>st</sup> April 2026  
commencing at 7pm

**181/25 Present** Cllr J Facer (Chair), Cllr R Tovell, Cllr P Block, Cllr I McKay (arrived during Agenda Item 7  
**In attendance** Angela Colbridge (Clerk), SCC Cllr Ladd, Members of the public x 2

The Chair welcomed everyone to the meeting and thanked them for attending.

**182/25 Apologies for absence. ESC Cllr Ashton, HHPC Cllr Armstrong, HHPC Cllr Doran.**

The Council considered Cllr Doran's circumstances and resolved to accept the apologies with consent and approve an extended period of absence due to ongoing health treatment, thereby preventing disqualification under Section 85 of the Local Government Act 1972. Proposed by Cllr Facer, seconded by Cllr Block.

**183/25 Declaration of interest personal or prejudicial to this agenda.** None.

**184/25 To Consider requests for dispensations.** None

**185/25 Minutes of the Meeting of 4th March 2026.** It was proposed by Cllr Facer, seconded by Cllr Tovell, that the minutes of 4<sup>th</sup> March 2026 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

**186/25 Matters arising not otherwise on the agenda.**

**i) Councillor Training Opportunities.** The latest factsheet from SALC, containing information on Declarations of Interest, has been circulated to councillors. Information on training opportunities from SALC has been circulated to councillors. A 'Jargon Buster', put together by SALC, has been circulated to councillors.

**187/25 Reports and questions from the public.**

**187/25/1 Suffolk County Council.** Cllr Ladd noted the following: The County Council is planning to invest nearly £4 million in protecting public rights of way; It was noted that resurfacing works are being delayed and made more costly when vehicles remain parked on roads despite advance notice being given. A new policy will therefore allow the Council to remove such vehicles to a compound, with a release fee payable by the owner; Elections will take place on 7 May this year under the new boundaries and HHPC will have a new County Councillor. Further elections will follow in May 2027 for the three new unitary councils created through the Local Government Review, and in 2028 for the Mayor.

Funding has been committed to the HHPC project to refresh the roundels and SLOW road markings. The Council expressed its sincere thanks to Cllr Ladd and Suffolk County Council for supporting this work.

Cllr Ladd offered his thanks for the positive working relationship with the Parish Council over the past 13 years. The Chair and all councillors offered their appreciation for his support, advice and collaboration, and wished him a long and happy retirement.

Cllr Ladd left the meeting.

**187/25/2 East Suffolk Council.** The Clerk noted the following updates from Cllr Ashton: The enabling communities request for funding of £2000 towards the refreshing of Roundels and SLOW road markings has been processed. Sincere thanks were extended to Cllr Ashton and East Suffolk Council for their support of the traffic calming project; It has been announced that there will be 3 unitary councils for Suffolk and work is already underway planning the transition.

**187/25/3 Police.** No update.

**187/25/4 Public.** Members of the public provided information relating to a retrospective planning application scheduled for discussion later in the meeting.

**188/25 Chair's Item.** The Chair noted the following: Thanks to SCC Cllr Ladd for his advice and support of HHPC during an enjoyable working relationship as our county councillor; Thanks to ESC Cllr Ashton for his continuing advice, collaboration and support with HHPC; Thanks to the Clerk for their work over the last month including drafting an information letter to go to all residents, coordinating a meeting with Suffolk Highways and providing a contribution to The Sheaf.

**189/25 Correspondence.**

**PKF Littlejohn.** Confirmation has been received that PKF Littlejohn will be external auditors for Henstead with Hulver

Street Parish Council for the financial year 2025/2026. The required paperwork has also been received for completion.

## **190/25 Finance**

### **190/25/1 Approval of outstanding invoices.**

A Colbridge Clerks Salary February/March 2026 £568.14

A Colbridge Expenses Suffolk.Cloud 3 months website hosting to 30<sup>th</sup> June 2026 £35.00

SALC Payroll provision up until 31<sup>st</sup> March 2026 £27.00

Proposed by Cllr Block, seconded by Cllr Tovell.

The Clerk noted PAYE of £19.20 and Employer National Insurance contributions of £48.22 for the current period but that an adjustment has been made on the HMRC P30 of £-248.26 leaving a total amount due of £-180.84.

### **190/25/2 Account Balances.** The Clerk noted the following balances:

As at 31<sup>st</sup> March 2026 Current Account £15,106.44

As at 27<sup>th</sup> February 2026 Savings Account £851.43

Rolling Balance as at 31<sup>st</sup> March 2026 £15,957.87

### **190/25/3 To review and approve the bank reconciliation for March.** Approved.

### **190/25/4 Budget to actual.** Overall within budget. The Clerk explained any differences.

## **191/25 Planning**

### **191/25/1 To consider any planning applications.**

**DC/26/0835/FUL** Construction of an outbuilding. Sunkist, Hulver Street, Henstead, Beccles, Suffolk, NR34 7UE. Consultation end date 7<sup>th</sup> April 2026. Councillors considered the retrospective planning application and resolved to raise no objection, subject to the understanding that the outbuilding is only for the private use of the owners of the property. Proposed by Cllr Block, seconded by Cllr Tovell.

### **191/25/2 To receive outcomes of Planning Applications from ESC.** None.

### **191/25/3 Other Planning Matters**

**ENF/25/0377/DEV.** Henstead Hall, Church Road, Henstead, Beccles, Suffolk, NR34 7LD. Possible Breach of Control: Alleged unauthorised engineering works. Following receipt of a response from ESC Enforcement regarding works carried out to trees at the property. No further update.

## **192/25 Parish Community Plan**

### **192/25/1 Highways.**

#### **Road Safety Measures.**

i) The Clerk and the Chair reported on a meeting with the Suffolk Highways Community Liaison Engineer regarding the refreshing of roundels and SLOW markings in Hulver Street, and the outstanding road markings in Henstead not covered by the current works order. A design will be produced for approval. Traffic-calming options for the A12 end of Toad Row were also discussed. Councillors considered the options presented. A quote for potential works will be requested for consideration.

ii) The Clerk provided information on criteria for a potential deployment of the police speed-detection radar team to the area. Information on the most recent ANPR SID visit to the villages has been requested.

iii) The Clerk noted that the most recent traffic surveys were carried out in 2014 and 2019.

### **192/25/2 Communication including website.**

i) The Parish Council now has a new gov.uk website domain, details as follows:

hensteadwithhulverstreet-pc.gov.uk

ii) A draft letter, containing various updates and information for residents, has been prepared and circulated to councillors for consideration. This will be included on the agenda for the next meeting of the Parish Council for discussion.

### **192/25/3 Amenities.**

**Hulver Village Hall.** No update.

**The Church Surround.** No Update.

**192/25/4 Social Activities.** No update.

## **193/25 Village Emergency Plan.** No update.

**194/25 Speed Indicator Device.** The Clerk will liaise with Cllr Doran and Suffolk County Council on progressing the application for positioning of the new SID posts.

**195/25 Any other business.** It was noted that a resident has queried whether the old Primes Garage site in Henstead is being considered for development. The Parish Council are not aware of any planning applications for this site. It was suggested that this may have been a location put forward for the call for sites. The council will investigate.

**196/25 Items for the agenda of the next meeting.** Call for Sites locations; Community information letter.

**197/25 Date and time of next meeting.**

The next meeting will be the Annual Meeting of the Parish Council and will take place on Wednesday 6<sup>th</sup> May 2026, immediately following the Annual Parish Meeting of the same evening which commences at 7pm.

**The meeting closed at 9.03 pm**

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_